



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

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PUBLIC MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
MEETING DATE AND TIME:	Thursday, June 20, 2019 at 8:30 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	July 18, 2019

MEMBERS PRESENT

Charles Adams, Jr., Professional Member, Chair
Kelly Katz, Professional Member, Vice-Chair
James Bielicki, Jr., Professional Member
Robert Wijkowski, Professional Member
Deborah Cottrell, Public Member

MEMBERS ABSENT

Carla Cassell-Carter, Public Member, Secretary

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

There were no others present.

REVIEW OF MINUTES

A motion was made by Mr. Katz, seconded by Ms. Cottrell, to approve the minutes from the May 16, 2019 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Discussion on Drone Usage for Surveying

Mr. Adams updated the new professional Board member, Robert Wijkowski, on the ongoing discussion regarding drone usage for surveying. Mr. Adams added that the Board will continue discussing at upcoming meetings.

Discussion on Plan Certification

The Board had a brief discussion on the certification of plans and will continue this discussing at future meetings.

Discussion on Requirements for Licensure

The Board reviewed the draft amendments to the statute regarding experience not accruing concurrent with education that Mr. Maloney prepared for today's meeting. After review and an amendment to 2708(a)(1)(a)(2 and 3), a motion was made by Mr. Katz, seconded by Mr. Bielicki, to accept the changes to the statute and regulations and authorize Mr. Maloney to forward to the Division's Director. The motion was unanimously carried.

NEW BUSINESS

Request for Approval of Professional Development Hours

After review, a motion was made by Mr. Katz, seconded by Mr. Bielicki, to approve table the request for approval of professional development hours as follows:

NBI, Inc.

Land Use and Zoning From Start to Finish, 6 hours

The Institute for Continuing Education

Evaluation Certificates, 3 hours

FEMA Flood Insurance Mapping, 4 hours

The motion was unanimously carried.

Ratify Certificate of Authorization Applications

A motion was made by Mr. Bielicki, seconded by Mr. Katz, to approve the ratified certificate of authorization application of Point to Point Land Surveyors, Inc., David Miller listed as professional in charge. The motion was unanimously carried.

Review of Registration as a Surveyor Intern Applications

After review, a motion was made by Mr. Bielicki, seconded by Mr. Katz, to approve the registration as a survey intern application of Edwin Gray III. The motion was unanimously carried.

After review, a motion was made by Mr. Bielicki, seconded by Mr. Katz, to propose to deny the registration as a survey intern application of Gerald Boyle for not meeting the requirements for an internship. The motion was unanimously carried.

CORRESPONDENCE

The Board received information regarding the FARB Regulatory Law Seminar which will be held October 3-6, 2019 in St. Louis, Missouri.

Ms. Witte updated the Board with new timeline dates for the Division's new DELPROS licensure system.

OTHER BUSINESS BEFORE THE BOARD

Mr. Adams questioned the last sentence of §2708(5)(b) which states “..the layout of proposed improvements and the preparation of descriptions and plans for use in legal instruments of conveyance of real property and property rights..”. After a brief discussion, Mr. Maloney stated that he will write up a legislative history of this section of the statute to see how and why the language was written the way it is for the July meeting.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be July 18, 2019 at 8:30 a.m. in Conference Room A.

ADJOURNMENT

There being no further business, a motion was made by Mr. Bielicki, seconded by Mr. Katz, to adjourn the meeting at 9:33 a.m. The motion was unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II